

Whidbey Playhouse
Play Submission for Directors and WPH Members 2009-2010 Season

Information

- Thank you for your interest in submitting a play for the Whidbey Playhouse 2009-2010 Season. Please read this information carefully and completely.
- WPH utilizes an open play submission process. The Play Selection Committee reads and critiques plays from June until November. They welcome and encourage submissions from interested directors who wish to submit a play. They also welcome submissions from WPH members who wish to submit, but not direct, a given play. **All submissions must be professionally published plays available for community theatre.**
- All necessary forms are available in the office copy room in the Play Day Box in a file labeled 'Director/WPH Member Submission Forms' or may be printed from the WPH website.
- Complete a '**WPH Director/Member Play Submission Form**' and submit it along with all necessary materials to the Play Day Committee as soon as possible after June 1, 2008. Plays submitted after October 3, 2008 cannot be considered by the Play Day committee for presentation on Play Day. However, they may be considered by the Board of Directors in the final formation of the season.
- All submitting directors please complete the **Timeslot Preference and Production Staff Form** as much as possible. ***If you are a director who has not directed at Whidbey Playhouse before, please complete the Director Background Information** on the reverse side of that form. You need to complete only one background sheet if submitting more than one play.
- Please include the following and submit by October 3, 2008:
 1. WPH Director/Member Play Submission Form
 2. Director Timeslot/Staff Sheet if you are a submitting director
 3. One copy of the script
 4. One copy of the libretto if submitting a musical
 5. One copy of the music on CD if submitting a musical
- Place materials in a manila envelope, clearly labeled on the outside with your name and the play title. Place in the Play Day Box in the WPH office copy room. Please email the Committee Chair as notice that a packet has been submitted. If you do not have email access, office personnel may be willing to do this for you.

- Please submit no more than three plays or musicals. Submit a separate submission packet for each play submitted.
- The committee will add your submission to the plays to be considered and will read, discuss, and evaluate the play according to the agreed selection criteria. You will be notified as soon as possible if your submitted play is rejected, and your materials will be returned to the office for you to pickup. If your submitted play is still in the running at Play Day, you will be notified of the final decision by March 2, 2009 or as soon as the list is finalized. Every effort will be made to keep you informed of the status of your submission(s) throughout the process.
- Directors who are Play Day Committee members may submit up to 3 plays they wish to direct. Though said member may participate fully in discussion of his or her submitted play(s), anyone who has so submitted a play may not participate in votes pertaining to that play, including the final committee vote in the category (comedy, drama, musical) of that play.
- **The Board of Directors** uses the six finalists of the Play Day vote to create the final show season based upon (not listed in any order of importance):
 - rights availability
 - an interested qualified director
 - scheduling
 - production costs
 - balancing the season
 - other criteria
- In the event that rights cannot be obtained or other circumstances make any of the final six Play Day choices unavailable or inappropriate for the season, the Board of Directors may return to other plays from the list that did not make the final list of six. They may also solicit other shows, including Director-submitted shows that were received after the October 3rd deadline. It is the obligation of the Play Day committee to search the available repertoire to make the best possible recommendations to the Board of Directors. It is the obligation of the Board of Directors, considering those recommendations and the will of the membership, to create the best possible Whidbey Playhouse season for the community. The Board of Directors makes every effort to reflect the will of the membership vote in their final play choices.
- If you have questions, please contact Julia Locke, Play Day Committee Chair, at julialocke@comcast.net